



Forward Plan

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Cabinet - 10 September 2019

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
<p>Liverpool City Region Spatial Planning Statement of Common Ground</p> <p>(To agree a Statement of Common Ground covering cross-boundary spatial planning matters with LCR partner authorities, as required under the Duty to Co-operate)</p>	<p>Cabinet</p> <p>Portfolio Holder for Planning</p>	<p>10 Sep 2019</p>	<p>Contact: Peter Richards, Strategic Planning & Implementation Manager Tel: 01695 585046 peter.richards@westlancs.gov.uk</p>	<p>Report of Director of Development and Regeneration</p>
<p>Local Plan Review</p> <p>(To update on the Local Plan Review and seek views on the strategic development options to base a new Local Plan on)</p>	<p>Cabinet</p> <p>Portfolio Holder for Planning</p>	<p>10 Sep 2019</p>	<p>Contact: Peter Richards, Strategic Planning & Implementation Manager Tel: 01695 585046 peter.richards@westlancs.gov.uk</p>	<p>Report of Director of Development and Regeneration</p>
<p>Allotment Lease - Richmond Avenue, Burscough</p> <p>(To consider a proposal to extend the lease for Burscough Allotment Society at Richmond Avenue Allotments from 7 years to 25 years)</p>	<p>Cabinet</p> <p>Councillor Yvonne Gagen, Deputy Leader of the Council and Portfolio Holder for</p>	<p>10 Sep 2019</p>	<p>Contact: Stephen Kent, Leisure Operations Manager Tel: 01695 585169 stephen.kent@westlancs.gov.uk</p>	<p>Report of Director of Leisure & Environment</p>

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	Leisure & Human Resources, Councillor Ian Moran, Leader of the Council and Portfolio Holder for Economic Regeneration			
Draft Community Infrastructure Levy Funding Programme 2020/21	Cabinet Portfolio Holder for Planning	10 Sep 2019	Contact: Peter Richards, Strategic Planning & Implementation Manager Tel: 01695 585046 peter.richards@westlancs.gov.uk	Report of Director of Development and Regeneration
Risk Management (To consider and review the Key Risk Register)	Cabinet Portfolio Holder for Resources and Transformation	10 Sep 2019	Contact: Rebecca Spicer, Insurance and Risk Officer Tel: 01695 585098 rebecca.spicer@westlancs.gov.uk	Report of Borough Treasurer
Council Housing Asset Management Strategy & Capital Programme Procurement Approach (To approve an Asset Management Strategy)	Cabinet Portfolio Holder for Housing and Landlord Services	10 Sep 2019	Contact: William Berkley, Deputy Property Services Manager Tel: 01695 585259 william.berkley@westlancs.gov.uk	Report of Director of Housing and Inclusion
Draft Tenancy Fraud Policy (To consider the draft Tenancy Fraud Policy)	Cabinet Portfolio Holder for Housing and Landlord Services	10 Sep 2019	Contact: Paul Waring, Senior Housing Officer Tel: 01695 585217 paul.waring2@westlancs.gov.uk	Report of Director of Housing and Inclusion

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
<p>Quarterly Performance Indicators Q1 2019-20</p> <p>(To consider the Council's achievement against key quarterly performance indicators)</p>	<p>Cabinet</p> <p>Leader of the Council/Portfolio Holder for Economic Regeneration</p>	<p>10 Sep 2019</p>	<p>Contact: Alison Grimes, Partnership & Performance Officer Tel: 01695 5853211 alison.grimes@westlancs.gov.uk</p>	<p>Report of Director of Housing and Inclusion</p>
<p>Travelling Showpeople</p> <p>(To consider in relation to travelling showpeople with connections to the local area)</p> <p>PART II (PRIVATE & CONFIDENTIAL)</p>	<p>Cabinet</p> <p>Portfolio Holder for Planning, Councillor Ian Moran, Leader of the Council and Portfolio Holder for Economic Regeneration</p>	<p>10 Sep 2019</p>	<p>Contact: Rachel Kneale, Estates & Valuation Manager Tel: 01695 582611 rachel.kneale@westlancs.gov.uk</p>	<p>Report of Director of Development and Regeneration</p>
<p>Mart Lane Hall, Burscough</p> <p>(To consider future options for Mart Lane Hall, Burscough)</p> <p>PART II (PRIVATE & CONFIDENTIAL)</p>	<p>Cabinet</p> <p>Leader of the Council/Portfolio Holder for Economic Regeneration</p>	<p>10 Sep 2019</p>	<p>Contact: Rachel Kneale, Estates & Valuation Manager Tel: 01695 582611 rachel.kneale@westlancs.gov.uk</p>	<p>Report of Director of Development and Regeneration</p>
<p>Public Speaking Protocol</p> <p>(To consider proposed revisions to the Public Speaking Protocol)</p>	<p>Cabinet</p> <p>Leader of the Council/Portfolio Holder for Economic Regeneration</p>	<p>10 Sep 2019</p>	<p>Contact: Jacky Denning, Member & Executive Services Manager Tel: 01695 585384 jacky.denning@westlancs.gov.uk</p>	<p>Report of Borough Solicitor</p>

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1. A **key decision** is defined in 3.13 of the Constitution as:
 - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
 - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
 - a proposal by the Cabinet to amend the policy framework
 - an amendment by the Cabinet of any aspect of the policy framework.
2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
 - it is published on the Forward Plan;
 - 28 clear days have elapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.
3. The Council has decided the limit above which items are significant is: £100,000.
4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012)

Address to which letters of representations should be sent:

Member Services

West Lancashire Borough Council
52 Derby Street
Ormskirk
L39 2DF

Councillor I Moran	(Leader and Portfolio Holder for Economic Regeneration)
Councillor Y Gagen	(Deputy Leader and Portfolio Holder for Leisure and Human Resources)
Councillor D Evans	(Portfolio Holder for Planning)
Councillor J Forshaw	(Portfolio Holder for Housing and Landlord Services)
Councillor J Wilkie	(Portfolio Holder for Street Scene)
Councillor K Wilkie	(Portfolio Holder for Health and Community Safety)
Councillor A Yates	(Portfolio Holder for Resources and Transformation)